

**ELK TOWNSHIP  
COMMITTEE WORK SESSION MINUTES  
September 15, 2020**

The Regular Meeting of the Elk Township Committee was held on the above date in the Municipal Building. The meeting was called to order by Mayor Sammons at 7:05PM.

The Open Public Meeting Notice was read. The Salute to the Flag was recited in unison.

Present were: Mrs. Nicholson, Mr. Poisker Mr. Rambo, Mayor Sammons, Mr. Considine, CFO, Mrs. Pine, Township Clerk and Mr. Bitgood (via teleconference). Mr. Hollywood was absent.

**Approval of minutes** of September 3, 2020 Regular and Closed Session Meeting

Motion by Mr. Poisker, seconded by Mrs. Nicholson to approve the minutes of September 3, 2020 Regular Meeting and Closed Session, all were in favor, motion carried.

**PUBLIC PORTION** on Agenda Items only.

Motion by Mr. Poisker to open the meeting to the public, seconded by Mr. Rambo, all were in favor, motion carried.

Mayor Sammons asked if anyone had any questions on agenda items to speak at this time.

No one spoke.

Motion by Mrs. Nicholson to close the public portion, seconded by Mr. Poisker, all were in favor, motion carried.

**RESOLUTION:**

**R-80-2020** – Accepting the Retirement of Elk Joint Municipal Court Judge, the Honorable William J. Golden, J.M.C.

Motion by Mr. Poisker, seconded by Mr. Rambo to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mrs. Nicholson	Yes
	Mr. Poisker	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

**R-81-2020** – Accepting the Retirement of Elk Township Chief of Police, Steven J. Hughes

Motion by Mr. Poisker, seconded by Mr. Rambo to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mrs. Nicholson	Yes
	Mr. Poisker	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

Committee accepted Chief Hughes' retirement with great regret. They thanked him for his 25 years of dedicated service to the residents of Elk Township. Mrs. Nicholson stated the chief has done a great job. Mayor Sammons on behalf of the Committee, employees and residents wish him all the best in his retirement. He will be greatly missed by all.

**R-82-2020** – Appointing John J. Armano, Jr., Esq. to Fill the Unexpired Term of William J. Golden, J.M.C., as Municipal Court Judge of the Elk Joint Municipal Court

Motion by Mrs. Nicholson, seconded by Mr. Poisker to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mrs. Nicholson	Yes
	Mr. Poisker	Yes

Mr. Rambo	Yes
Mayor Sammons	Yes

**R-83-2020** – To Charge \$25.00 for Mailing a Set of Notices for the Tax Sale In Lieu of any Two Publications Per N.J.S.A. 54:5-26

Motion by Mrs. Nicholson, seconded by Mr. Rambo to adopt and approve said Resolution, upon roll call motion carried.

Roll Call:	Mrs. Nicholson	Yes
	Mr. Poisker	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

**R-84-2020** – To Go Into Closed Executive Session to Discuss Contract Negotiations in Regards to the Elk Township Police Department

Motion by Mr. Rambo, seconded by Mr. Poisker to adopt and approve said Resolution, upon roll call motion carried.

**GLOUCESTER COUNTY REPRESENTATIVE**, James Schmidt was present via teleconference. There were no questions for the County.

**TOPICS:**

Land – A letter was received from Chris Barbaro on behalf of Aura Badge Co. They would like to gift Block 194 Lot 1 to Elk Township. They will need to provide a title search on the property to make sure there will not be any issues with obtaining a deed. Also, the Environmental JIF will need to conduct an environmental assessment.

A second donation of land was received from the Estate of Vernon Nicholson. They would like to gift Block 179 Lots 1, 3 and 7. There is a problem with obtaining clear title on these parcels. Mayor Sammons stated a representative of the estate will need to petition the Gloucester County Surrogate to step into the shoes of the now deceased executor. Once this is completed, the new administrator can begin a title search. An environmental assessment will need to be conducted on these parcels also.

Street Lights – There have been requests for street lights at Second & Dunbar and Webster Dr. & Cedar Bridge Rd. The process was started last year for the light at Second and Dunbar. The clerk will update the paperwork and continue the process. The light request at the corner of Webster Dr. and Cedar Bridge Rd. was looked at by the engineer and he stated there is a pole in the vicinity. A pole number is needed and then Atlantic City Electric can be contacted to see if it possible to have a light installed.

Road – There was a request from a Webster Dr. resident that would like committee to consider placing Webster Drive on the list of roads that need to be paved. Mr. Bitgood went out and inspected the road and the roadways are not in critical need resurfacing relative to some other roadways in the township. The cul-de-sac exhibits poor drainage with silt and mud residue in the center although the pavement is still generally intact.

**PURSUANT TO RESOLUTION R-26-2020**  
**THERE IS A TIME LIMIT OF 3 MINUTES PER PERSON DURING THE PUBLIC PORTION**

**PUBLIC PORTION**

Motion by Mr. Rambo to open the meeting to the public, seconded by Mrs. Nicholson, all were in favor, motion carried.

Mayor Sammons asked if anyone had any questions or comments or an issue they would like to bring to the township committees attention to speak at this time.

No one spoke.

Motion by Mrs. Nicholson to close the public portion, seconded by Mr. Rambo, all were in favor, motion carried.

**PAY BILLS:**

Motion by Mr. Rambo to Pay the Bills, seconded by Mrs. Nicholson, upon roll call motion was carried.

Roll Call:	Mrs. Nicholson	Yes
	Mr. Poisker	Yes
	Mr. Rambo	Yes
	Mayor Sammons	Yes

**RECESS:**

Motion to Recess by Mrs. Nicholson, seconded by Mr. Poisker, all were in favor, the meeting recessed at 7:45PM.

Motion to Re-enter Meeting by Mr. Poisker, seconded by Mr. Hollywood, all were in favor, the meeting reconvened at 7:58PM.

**Summary of Closed Session:**

Mayor Sammons summarized committee discussed police contract. There were no decisions made.

**ADJOURNMENT**

Motion by Mr. Rambo to adjourn, seconded by Mrs. Nicholson, all were in favor, the meeting was adjourned at 7:58PM.

Respectfully Submitted,

Debora R. Pine, RMC, CMC  
Township Clerk